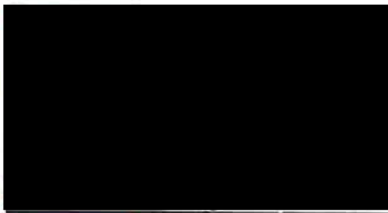


NOTE: ITEMS IN YELLOW ARE INCLUDED AS EXAMPLES



Science & Engineering Division
Environmental Compliance

Internal Use Only

Recommendation for Enforcement

Public Works Environmental Compliance
June 3, 2010

Name of Investigator

Signature of Investigator

RECOMMEND ENFORCEMENT ACTION BE TAKEN:

I. Against:

II. Location:

Site Address:

Mailing Address:

III. Type of Action:

Notice of Violation with Civil Penalties, _____

IV. Nature of Violation:

- Unlawful illicit discharge of polluting matter into the _____ Municipal Storm Sewer System _____

V. Name of Watercourse Involved:

_____ Municipal Storm Sewer System at _____ Street, discharging to the _____
Waterway via _____

VI. Executive Summary:

VII. Case History:

Notice of Violation Stop Work Order

DATE _____
ADDRESS _____
OWNER _____
CONTRACTOR _____

You are hereby notified to stop work upon these premises due to the following conditions:

Permits have not been obtained for work being performed.
Submit plans and obtain the required permits. This may include Building, Plumbing, Mechanical, Electrical and Construction Division permits.

Work does not conform to the approved plans and/or Code.

Work does not meet zoning regulations
A variance, exception or other land use permit may be required. File the appropriate plans and documents to obtain approval.

Other _____
Specific conditions that exist. _____

Failure to respond and correct the above noted conditions will result in a civil penalty being issued in an amount of up to \$5,000. Every day or portion thereof that the violation remains may be considered a separate violation subject to a civil penalty.
Please contact our office by _____ to prevent further action.

By _____



VIII. Evidence Obtained:

1. Incident Timeline- Appendix A
2. Case History Documents- Appendix B
3. Photos- Appendix C
4. Lab Results- Appendix D

IX. Violations and Penalty:

Whereas:

Illicit discharges to the [REDACTED] storm system are prohibited under 12.08.080.D and subject to all penalties prescribed by [REDACTED]

Whereas:

[REDACTED] Enforcement procedures states:

- The choice of enforcement action and the severity of any penalty shall be based on, among other things, the nature of the violation including the amount of damage or risk to the public, or to public resources, the compliance history of the discharger, whether the discharger cooperated with the [REDACTED] by correcting or making good faith attempts to correct the violation, and whether the violation is a repeat violation;

Whereas:

[REDACTED] Notice of Violation - Civil penalties states:

- Civil penalty. In enforcement actions, under this chapter, where a civil penalty is assessed, the civil penalty for each separate violation per day or portion thereof shall be in an amount not to exceed \$5,000. Each and every violation shall be a separate and distinct offense.

Recommendation:

ENDORSEMENTS

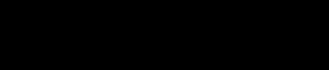
Date: _____



Environmental Compliance Support

Concurrence with recommended action:

Date: _____



Environmental Services, Science & Engineering