|  |  |  |  |
| --- | --- | --- | --- |
| **Business Name** |  | **Phone** |  |
| **Site Address** |  | | |
| **Runoff from this site drains to:** |  | **Date** |  |

|  |  |
| --- | --- |
| **SPILL PLANNING AND PREVENTION** | |
| **** | Take inventory of chemicals and materials on site – ***use less toxic materials where available*** |
| **** | Obtain appropriate spill response materials and personal protective equipment (PPE) |
| **** | Designate and train spill cleanup coordinator |
| **** | Train staff and document your training at least once annually |

|  |  |  |
| --- | --- | --- |
| **IN CASE OF A SPILL, CONTACT THE FOLLOWING** | | |
|  | **CONTACT NAMES** | **CONTACT PHONE NUMBERS** |
| **Business Owner or Site Manager** |  |  |
| **Onsite Spill Cleanup Coordinator** |  |  |
| **REQUIRED PHONE CALLS to make if a spill that is too large to control, reaches a catch basin, waterbody or exceeds kit capacity.** |  |  |
| National Response Center | 1-800-424-8802 |
| WA State Dept. of Ecology | 425-649-7000 24 hours |

|  |  |
| --- | --- |
| **SPILL CLEAN UP** | |
| **** | Evaluate situation, including safety considerations; notify owner/manager of spill |
| **** | Put On Personal Protective Equipment (PPE) |
| **** | Stop the source of the spill |
| **** | Protect the drain(s) |
| **** | Clean up spill by applying spill kit materials |
| **** | Dispose of cleanup materials properly and restock the kit |

## Facility Activities with Potential to Contaminate RunOff

|  |  |  |  |
| --- | --- | --- | --- |
| **Activities** | check all that apply | **Activities** | check all that apply |
| Fueling and fuel transfer |  | Loading/unloading of products |  |
| Outdoor manufacturing |  | Landscape construction/maintenance |  |
| Outdoor equipment/vehicle maintenance and repair |  | Outside storage of uncovered materials |  |
| Outside drum or container storage |  | Customer and employee vehicles | **X** |
| Vehicle, equipment and building washing |  | Others: |  |

## Equipment and Materials Stored ON Site (>1 gallon) with Potential to Contaminate RunOff

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Equipment** | check all that apply |  | **Vehicle Fluids** | check all that apply |  | **Misc. Chemicals** | check all that apply |
| Forklifts |  |  | Antifreeze | **X** |  | Acid |  |
| Trucks |  |  | Brake fluid, transmission fluid | **X** |  | Ammonia |  |
| Cranes |  |  | Gasoline | **X** |  | Caustic, bases, lye |  |
| Other: |  |  | Motor oil | **X** |  | Photographic chemicals |  |
| **Cleaning Products** | check all that apply |  | Other fluids: |  |  | Pesticides, herbicides |  |
| Liquids | **X** |  | **Solvents, Paints, Lubricants** | check all that apply |  | **Other** | check all that apply |
| Solids |  |  | Parts washer |  |  | Fertilizers |  |
| **Food Preparation/Waste** | check all that apply |  | Dry cleaning fluids |  |  | Inks, dyes |  |
| Cooking oil |  |  | Paint thinner, turpentine |  |  | Others: |  |
| Grease (new or used) |  |  | Paint, coatings; oil based |  |  |
| Dumpster | **X** |  | Paint, latex |  |  |  |  |
| Trash compactor |  |  | Machine oil/coolant |  |  |
| Other liquids: |  |  | Hydraulic fluid |  |  |  |  |
|  | Others: |  |  |
| **Need help developing your spill plan?** Contact Us! 206-767-0432 or spillkit@ecoss.org | | | | | | | |