**Legend (remove legend from final draft):**

*Red Italics – Guidance information to be removed from final product*

Highlighted – to be removed and replaced with your information

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**Event Stormwater Pollution Prevention Plan (ESP3)**

**Name of event goes here**

**Event Location**   
**Address of event**

**ESP3 Prepared By:**

**Name of preparer**

**ESP3 Preparation Date**

**Date prepared**

**Event Date**

**Date of event or event date ranges**

**Introduction:** *This section provides a summary description of the event and the organization of the Event Stormwater Pollution Prevention Plan (ESP3) document.*

This ESP3 has been prepared on the behalf of the Name of event and location. Description of the event and possible areas of pollution.

The purpose of this ESP3 is to describe the proposed activities and all temporary erosion and sediment control measures, pollution prevention measures, inspection/monitoring activities that will be implemented during the event. The objectives of the ESP3 are to:

1. Implement Best Management Practices (BMPs) to prevent storm water contamination and water pollution from the proposed activity. See [Volume II](https://fortress.wa.gov/ecy/publications/parts/1410055part4.pdf) and [Volume IV](https://fortress.wa.gov/ecy/publications/parts/1410055part6.pdf) of the 2012 Department of Ecology Western Washington Stormwater Manual as amended in 2014 for BMP examples.
2. Prevent violations of surface water quality, ground water quality, or sediment management standards

This ESP3 was prepared using the Department of Ecology SWPPP Template and was prepared based on the requirements set forth in the Storm Water Management Manual for Western Washington (SWMMWW 2012). The report is divided into five main sections that include storm water related reference materials. The topics presented in each of the main topics are:

1. **Section 1** – Site description. This section provides a detailed description of the existing site condition and the proposed activities.
2. **Section 2** – Event BMPs. This section provides a detailed description of the BMP’s to be implemented.
3. **Section 3**- Event phasing and BMP implementation. Provides a description of the timing of the BMP implementation in relation to the event schedule.
4. **Section 4** – Inspection and Monitoring. Provides a description of the inspection and monitoring requirement such as the parameter of concern to be monitored for all storm water discharge locations from the site.
5. **Section 5** – Pollution Prevention team. This section identifies the appropriate contact names (emergency and non-emergency), monitoring personnel, and the onsite temporary erosion sediment control inspector.

**Section 1 - Site Description**

**Existing Conditions: xxxx**

**Proposed activities: xxxx**

**Section 2 - Event Best Management Practices (BMPs)**

**Install Pollution Prevention Controls: xxxx**

*Include BMPs as applicable to this document. A good Source of BMPs will be the 2012 Department of Ecology Western Washington Stormwater Manual as amended in 2014 in an appendix to this document. You can either reference them directly or update them to match what you are proposing based on the event. Location of the manual:* <https://fortress.wa.gov/ecy/madcap/wq/2014SWMMWWinteractive/2014%20SWMMWW.htm>

*List and reference them in this section or describe what you will do to ensure contaminated stormwater will not enter the catch basins. In addition, include spill cleanup kit locations and procedures for identifying and cleaning up spills.*

*For example:*

*See Appendix(xx) of this document for the following BMPs:*

*S427 BMPs for Storage of Liquid, Food Waste, or Dangerous Waste Containers*

*S410 BMPs for Illicit Connections to Storm Drains*

*In most cases, catch basins located on public streets will be protected by city staff. If necessary, catch basins will be covered and/or a sign will be attached to the catch basin to educate patrons on pollution prevention and reducing stormwater pollution. You will need to coordinate with Bryana Solis regarding the protection of catch basins in ROW that will need protection and if contracting with the City will be required.*

**Section 3 – Event Phasing and BMP Implementation. Management of the Event.**

Pollution Prevention BMP’s for this event have been designed based on the following principles:

* Design the project to fit the existing topography, soils, and drainage patterns.
* Emphasize Pollution Prevention rather than sediment control
* Minimize the extent and duration of the area exposed
* Retain any potential pollution on site
* Thoroughly monitor site and maintain all BMP controls

In addition, Event Management will incorporate the key components listed below:

As this project site is located location of the event , the event will be managed according to the following key project components:

**Phasing the event**:xxxx

**Timeline of the event**:xxxx

**Coordination with other Jurisdictions**:xxxx

* *Add pollution control/Pollution Prevention activities that have been coordinated with other jurisdictions. For Example: Commissary, grey water dumping location, commercial kitchen.*

**BMP Implementation** **Schedule**

The BMP implementation schedule is driven by the event schedule. The following provides a sequential list of the proposed event schedule and the corresponding BMP implementation schedule.

BMP implementation schedule listed below is keyed to proposed phases of the event project and reflects differences in BMP installation and inspection that relate to wet/dry weather conditions. The event is located in the western region of Washington State. As such the dry season is considered to be from May 1st to September 30th and the wet season is considered to be from October 1st to April 30th.

*(Event Representative will need to provide the following information):*

* Estimated event start date: *xxxx*
* Estimated event finish date: *xxxx*
* Mobilize equipment on site: xxxx
* Mobilize and store all Pollution Prevention Products: xxxx
* Install BMP measures: xxxx
* Site inspection: xxxx
* Remove BMP’s and clean-up: xxxx

**Section 4 - Inspection and Monitoring**

* All BMP’s shall be inspected, maintained and repaired as needed to assure continued performance of their intended function. Site inspections shall be conducted by a person who is knowledgeable in the principles and practices of erosion and sediment control. This person has the necessary skill to:

1. Assess the site conditions and event activities that could impact the quality of storm water.
2. Assess the effectiveness of color material control measures used to control the quality of storm water discharge.

* Whenever inspection and/or monitoring reveals that the BMP’s identified in this ESP3 are inadequate, due to the actual discharge of or potential to discharge a significant amount of any pollutant, appropriate BMP’s of design changes shall be implemented immediately.

**Maintaining an Updated Event ESP3**

* This ESP3 shall be retained on-site This ESP3 shall be modified whenever there is a change in the design, operation if the event at the sites that have, or could have, a significant effect on the discharge of pollutants to waters of the state.
* The ESP3 shall be modified if, during inspections or investigations conducted by the owner/event operator, or the applicable local or state regulatory authority, it is determined that the ESP3 is ineffective in eliminating or significantly minimizing pollutants in storm water discharges from the site. The ESP3 shall be modified as necessary to include additional or modified BMP’s designed to correct problems identified.

**Section 5 - Pollution Prevention Team/ Site Inspection and Monitoring Personnel**

*Please list the inspectors for the site and credentials of employee that will ensure they know what to look for.*

*Please include information about coordination with City inspectors if applicable.*

***Detailed plan to be included in Appendix. Please include a reference to that plan in this section***

**Storm Drains and Pollution**

**Storm drains are the drains located in various areas around the city that discharges rain water directly to Meeker Creek, Clarks Creek, Deer Creek, Woodland Creek, Silver Creek (depending on your location), then discharges into the Puyallup River. It shall be unlawful for any person to throw, drain, run or to permit, cause, allow seeping, or otherwise discharging any organic or inorganic matter into any storm drain located on the Location of Event. These guidelines are stated in the Water Pollution Control Act more commonly known as the Clean Water Act, have been established and are regulated by the Washington State Department of Ecology.**

**Anyone found in violation of PMC. 21.10 Stormwater Management, any person convicted of violating the provisions of this chapter is guilty of a gross misdemeanor and upon conviction thereof shall be subject to a fine of not more than $5,000 or imprisonment not exceeding one year or both for each and every violation with costs imposed at the direction of the court.**

**Department of Ecology’s authority has established guidelines in the area of water pollution. Chapter 90.48.080 Revised Code of Washington (RCW), Water Pollution Control states: Discharge of polluting matter in waters is prohibited. It shall be unlawful for any person to throw, drain, run or otherwise discharge into any of the waters of this state, or to cause, permit, or suffer to be thrown, run, drained, cause or ten to cause pollution of such water according to the determination of the Department of Ecology, as provided for in this chapter. ABSOLUTELY NOTHING IS TO BE ALLOWED TO GO INTO STORM DRAINS except naturally occurring rainwater. Anyone found in violation of this rule is subject to $10,000.00 fine by the Department of Ecology.**

We have hereby read all terms and conditions as set forth in the above written Event Stormwater Pollution Prevention Plan that has outlined the site specific conditions for the Event set to take place in date of event on the location of the event and agree to all terms and conditions outlined in this document.

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Authorized Representative (Signature) Date

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Authorized Representative (Print) Date

**City Representative Contact Information:**  
Bryana Solis – Pollution Prevention Specialist   
253-770-3364  
bsolis@puyallupwa.gov

Paul Marrinan, P.E. – Stormwater Engineer   
253-841-5498  
pmarrinan@puyallupwa.gov

**Appendices shall be inserted here, ie; site map, pollution clean up plan or bmp lists)**