

City of Spokane Valley Employment Opportunity

POSITION: ENGINEERING TECHNICIAN II – STORMWATER PROGRAM COORDINATOR

ABOUT THE CITY: Spokane Valley is a city with a population of approximately 107,000 located on the eastern border of Washington State in the heart of the Inland Northwest. We pride ourselves on quality neighborhoods and schools, along with strong business and retail centers. Friendly people, natural surroundings and beautiful weather are part of what makes our community a favorite destination. Spokane Valley is developing a high-performing organization and employs the use of best practices. We are a workforce based upon loyalty, accountability, and professionalism. We place a high value on customer service, and take a team-oriented, collaborative approach to the way we do business. If working for a fast-paced, evolving organization appeals to you, and you desire a work environment that is intellectually stimulating, respectful and rewarding, we urge you to complete an application.

ABOUT THE POSITION: Spokane Valley is seeking a highly qualified and enthusiastic employee to serve our City as a full-time Engineering Technician II in our Stormwater Division. The ideal candidate will support the City by performing duties necessary to ensure the City's stormwater utility compliance with applicable permit requirements, notably those established and enforced by the Washington State Department of Ecology, will have exceptional technical skills, and a strong desire to provide superior service to both internal and external customers.

SELECTED EXAMPLES OF DUTIES: Under the supervision of the Stormwater Engineering Manager, the ideal candidate will ensure compliance with the various local, state, and federal requirements. Tasks include the implementation and documentation of the Stormwater Management Program (SWMP), satisfying the requirements for monitoring and assessments (i.e. inspection and evaluation of structural stormwater facilities with basic GIS data collection and mapping programs), and applicable record keeping and reporting requirements. These tasks include, but are not limited to, education and outreach, public involvement, illicit discharge detection and elimination, construction site stormwater runoff control, post-construction stormwater management, and operations and maintenance. Tasks also include field utility locates, customer response, assist, administering, coordinating and inspecting work by contracted service providers, and supporting the Departments as needed.

DESIRED MINIMUM QUALIFICATIONS: **Education and Experience:** Graduation from a high school or GED; and minimum of two years related work experience. An equivalent combination of education and experience may be considered. **Necessary Knowledge, Skills and Abilities:** Knowledge of general construction, stormwater and civil engineering principles, practices and methods applicable to a municipal setting; some knowledge of policies, laws, and regulations affecting Division activities. Proficiency in MS Word, Excel, Outlook, and Adobe/Bluebeam, as well as familiarity with tablet devices and ability to enter inspection information into digital programs as needed, as well as experience with ArcMap/GIS programs. Ability to prepare, organize and maintain field/office data, reports and systems; effectively communicate technical information, orally and in writing, to contractors, developers, property owners, employees, consultants, other governmental agency representatives, City officials and the general public. Experience in construction industry and public works projects preferred. Construction inspection experience is also desirable. Strong organization skills and the ability to work well independently and in a team setting.

SPECIAL REQUIREMENTS: Must possess a valid State driver's license or have the ability to obtain one prior to employment; must be physically capable of lifting up to 50 lbs and moving around various field conditions, such as developed street and stormwater facilities, undeveloped properties, or construction work sites. Successful completion of background check, including a criminal check, is a requirement of employment at the City of Spokane Valley.

SALARY: Full salary range is \$33.94 - \$51.34 per hour. This is a represented, FLSA non-exempt position in the Community & Public Works Department – Stormwater Division.

BENEFITS: Health benefits are provided through the Association of Washington Cities Employee Benefit Trust. The City currently provides medical, dental, life, long term disability, vision, and Employee Assistance benefits. Eleven paid holidays, vacation, sick, and other paid leaves are provided. The required retirement system of the City is Washington Public Employee's Retirement System (PERS) which requires an employee contribution. The City does not participate in Social Security, instead it has adopted an ICMA-RC 401(A) Social Security substitute plan with the same contribution rates as FICA. All positions in the City are considered at-will.

TO APPLY: Interested and qualified persons may submit a complete City application, résumé, cover letter and list of five (5) work-related references (name and phone number) via our Online Application System at www.spokanevalley.org - click on Jobs.

APPLICATION DEADLINE: Apply Immediately. Posted May 12, 2023. Recruitment open until filled.

The City of Spokane Valley has a policy of limiting tobacco use in the workplace. We are an Equal Opportunity Employer.

PLEASE POST

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