

CHAPTER 8: TRAINING

PART OF THE SOURCE CONTROL (BUSINESS/SITE) INSPECTION PROGRAM GUIDANCE MANUAL

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8. TRAINING

This chapter summarizes the National Pollutant Discharge Elimination System (NPDES) Municipal Stormwater permit requirements related to staff training activities. Supplemental resources to support this chapter can be found in the [Source Control Online Resource Library \(SCORL\) for Chapter 8](#).

8.1. PERMIT REQUIREMENTS

[Chapter 1: Background and Regulatory Requirements](#) introduced the NPDES permit requirements for training which are repeated here for context (Western Washington 2019-2024 Phase II Permit, S5.C.8.b.v):

(v) Permittees shall train staff who are responsible for implementing the source control program to conduct these activities. The ongoing training program shall cover the legal authority for source control, source control BMPs and their proper application, inspection protocols, lessons learned, typical cases, and enforcement procedures. Follow-up training shall be provided as needed to address changes in procedures, techniques, requirements, or staff. Permittees shall document and maintain records of the training provided and the staff trained.

8.2. TRAINING CONTENT

Several required training topics are covered in detail throughout this manual and can be referenced when developing and/or updating inspection program training content:

- Legal authority for source control (see [Chapter 2: Developing Source Control Codes/Ordinances and Enforcement Policies](#))
- Source control BMPs and their proper application (see [Chapter 5: Conducting Business/Site Inspections](#))
- Inspection protocols (see [Chapter 4: Developing a Business/Site Inspection Program](#))
- Enforcement procedures (see [Chapter 2: Developing Source Control Codes/Ordinances and Enforcement Policies](#))

8.3. TRAINING MATERIALS

Example business/site inspection program training materials that were developed for this project include:

- Training agenda
- Training slides
- Team exercises
- Handouts/worksheets

These materials are included as [SCORL Supplemental Resources 8A through 8D](#) and can be modified for incorporation into a jurisdiction-specific training program. Online training is also available and can be found in the [Chapter 8 SCORL Supplemental Resources](#).